

Subject: Your Support to Help Enhance My Career Goals

Dear [Manager Name]

I write seeking your support in participating in a comprehensive training course designed to significantly improve my interview skills, as an essential part of my career development.

Over the past few months, I have been deeply committed to enhancing my abilities in this area. I firmly believe that investing in this training will yield numerous tangible benefits, both for myself and for [organisation]. A few I to highlight are:

- A deeper understanding of my own perspective on issues important to my work, enabling me to approach challenges with heightened insight and clarity.
- Enhanced capacity and courage to speak up in high stakes situations, thereby bringing a more impactful contribution to the team and decision-making processes.
- A sharpened sense of my communication style and exposure to proven models that will enable me to articulate the value I bring to [organisation].
- Access to valuable resources to overcome thinking and behaviour patterns that may undermine my personal brand and effectiveness, and that of our team.

The course I am eager to enrol in is offered by People Flourishing, and you can find more details about it [here](#). It includes comprehensive resources and personalised selection advice tailored to individual circumstances. This training has been provided to many hundreds of individuals in circumstances, which I believe will make it ideal for me. Moreover, it has successfully equipped hundreds of professionals facing challenges like mine and it is geared to merit-based selections such as those we conduct.

The training encompasses a wide range of topics essential for selection success, including:

- A robust and nuanced framework for convincingly answering interview questions.
- Development of my key differentiators, enabling me to stand out among other candidates.
- Proven preparation techniques to overcome anxiety and present myself confidently.
- A comprehensive understanding of the needs and expectations of hiring managers and interview panels so I can give them valuable information.
- Valuable opportunities for live practice and feedback, focused on targeted interview questions.
- Strategies for ending interviews in ways that support positive decision making.

Participation in this course requires approximately five hours of one-on-one training over a span of six weeks, with a cost of \$1870. Additionally, I will dedicate around 10 hours to homework and reflection including activities that clarify my understanding of interview topics and practicing various interview scenarios.

I feel very confident that with your support this training will better position me to advance my career within [organisation] and continue to add value. I would welcome discussing this further and providing any additional information. My gratitude in advance for your ongoing support and belief in my potential.

Thank you for considering my request.

Warm regards

[Your Name]