

IN THE
LOOP
OF A FLOURISHING CAREER

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Chapter 12

Resource Pack

On the following pages you will find the exercises from Chapter 12 of the book
In the Loop of a Flourishing Career by Katherine Street

Potential Interview Topics

Date ___/___/___

Below is a list of common interview topics. Take the knowledge you have of the role and from this list identify the 15 potential topics you might be asked about in an upcoming interview. Include any more technically specific topics that you feel you are likely to be asked about in your list of 15.

| COMMON INTERVIEW TOPICS | YOUR 15 TOPICS |
|--|----------------|
| Adaptability Budgeting Change Communication – written Communication – oral Competing demands Computing skills Conflict resolution Confidentiality Contingency planning Creativity Customer service/orientation Data analysis Decision making Delivering on goals Developing others Diversity Financial/resource management Influencing/Persuasion Information technology Initiative Innovation Leadership Learning and development Mentoring/Coaching Motivating others Negotiation Networking Openness to new ideas Organisation Personal vision Presenting ideas Pressure Priority setting Problem solving Project management Resourcefulness Responsibility Risk analysis Stakeholder management Strategy development Systems interrelations Team work Time management Values | |